



## Vendor management lead

BRUSSELS

### External Description

#### *Vendor management lead*

bpostgroup strives to create an inclusive environment with challenging projects and inspiring collaborations. With our employees at the heart of our organization, we don't believe in jobs, we believe in careers. We're now looking for a vendor management lead who will make us move.

#### **Your mission:**

As a Vendor Management Lead, you will play a critical role in structuring and managing vendor relationships across multiple domains. Reporting directly to the Head of Value Delivery Office, you will oversee vendor activities, enforce guidelines, and drive performance improvements. Your responsibilities include :

- Playing a crucial role in contract management, including financial alignment and compliance oversight.
- Ensuring service delivery and operational oversight across multiple vendors.
- Mitigating vendor risks and ensuring adherence to organizational guidelines and standards.
- Facilitating governance and aligning with stakeholders to enhance vendor relationships.
- Identifying and addressing process gaps for continuous improvement.
- Acting as the primary liaison for vendor engagement, focusing on effective communication and conflict resolution.

#### **Your profile:**

We do not only deliver letters and parcels, but also opportunities. This job is open to all with diverse backgrounds and talents, possessing the following skills:

- You have solid experience in vendor management and contract management, ideally with a track record of at least 10 years. Knowledge of public procurement policies and RFP processes is a plus.
- Strong expertise in performance management, with a proven ability to identify and mitigate vendor risks effectively.
- You are a confident communicator who excels in stakeholder management, building trust and alignment at all levels.
- You have a collaborative and solution-oriented mindset. Negotiation is one of your strengths, and you manage complex vendor relationships while maintaining a professional and positive approach.
- You can connect business needs with architecture and develop actionable solutions.
- Fluent in Dutch or French and English.
- Flexible and proactive, you thrive in dynamic environments. You're someone who ensures that things get done and can step in when important meetings or tasks require your focus.
- You have a technical background with a good knowledge and understanding of IT procedures and

development activities.

### Our offer:

Like a long-awaited parcel, we want to make you feel welcome and valued. Our offer includes:

- Competitive monthly salary
- Meal vouchers
- Hospitalization-, group- and disability insurances
- A phone subscription and company car
- 20 days of statutory leave and 7 additional extralegal days off
- An end-of-year and performance-based bonus and double holiday pay
- Many benefits from more than 100 bpost-partners

### Why bpostgroup?

bpostgroup is Belgium's leading postal operator and a growing parcel & omni-commerce logistics partner globally. With a **focus on social and environmental sustainability**, we aim to be a trusted guide in a changing world. As our newest team member you will:

- Become part of the **bpostgroup family** with a unique atmosphere and culture.
- Enjoy a **dynamic work environment** with a hybrid model allowing for flexibility.
- Have access to **continuous learning and development** opportunities.
- Have a direct **impact on decision-making** in an international success story.
- Thrive in a **leadership culture** centered on visioning, sense making, innovation, and relating, empowering you to lead effectively in our forward-thinking organization.

**Find out more** [about bpostgroup](#)

### No match?

[Explore other exciting job opportunities with us.](#)

### More info?

Feel free to reach out to Sara Van Reepingen