

# **Senior Project Leader**

BRUSSELS

## **External Description**

bpost strives to create an inclusive environment with challenging projects and inspiring collaborations. With our employees at the heart of our organization, we don't believe in jobs, we believe in careers. We're now looking for a [Insert concise job title] who will help us connect people and society.

#### Your mission:

As a Senior Project Leader at bpost, you will be part of the Project Management Infrastructure team. Your main mission is to manage infrastructure projects (construction, renovation, extension, layout). Some projects are large, specific projects worth several million euros, while others are smaller technical projects to be implemented on the ground. Your key responsibilities include:

- Conducting in-depth analysis of needs and designing preliminary sketches.
- Developing detailed technical specifications and feasibility studies.
- Planning and organizing the execution of all project steps.
- Launching calls for tenders and justifying market awards.
- Monitoring the site and ensuring compliance with safety standards.
- Preparing progress reports and critically evaluating project results.
- Ensuring the quality of project parameters and regular reporting.

#### Your profile:

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At bpost, we deliver not just letters and packages, but also opportunities. This position is open to everyone with diverse backgrounds and talents, who possess the following skills:

- Degree in architecture or civil engineering with experience in managing large infrastructure projects.
- Quick understanding of the organization and its infrastructure project needs.
- Strong organizational skills, ability to work independently, and set priorities.
- Excellent communication skills in multiple languages (French, Dutch, English)
- Team player who shares experience and collaborates easily.
- Proficient in Excel, PowerPoint, AutoCAD.
- Experience with large companies and knowledge of processes is a plus.

## **Our offer:**

Just like a long-awaited package, we want you to feel welcome and valued. Our offer includes:

- Competitive monthly salary
- Meal vouchers
- Hospitalization, group, and disability insurance
- Phone subscription and function car
- 20 legal vacation days and 7 additional extra-legal vacation days
- Year-end and performance-based bonus and double holiday pay
- Many benefits from over 100 bpost partners

## Why bpostgroup

bpostgroup is Belgium's leading postal operator and a growing parcel and omni-commerce logistics partner worldwide. With a focus on social and environmental sustainability, we strive to be a trusted guide in a changing world. As our newest team member, you will:

- Be part of the bpostgroup family with a unique atmosphere and culture.
- Enjoy a dynamic work environment with a hybrid model offering flexibility.
- Have access to continuous learning and development opportunities.
- Directly influence decision-making in an international success story.
- Grow in a leadership culture focused on vision, meaning, innovation, and relationships, enabling you to lead effectively in our forward-thinking organization.

## #LI-DNI #bpostgroup