



Commercial Assistant

BRUSSELS

Intro

Your day as a commercial assistant at the counter at bpost never looks the same. One minute you're taking delivery of a parcel for return, the next you're helping a customer with a registered letter, and the next you're opening a new account at bpost bank. What is the same every day, however, are the social contacts and the friendly atmosphere among colleagues.

Tasks & Responsibilities

- As a commercial assistant, you are the face of bpost in your postal office. You welcome your customers with a smile and offer them the right solutions based on your knowledge.
- You ensure that your knowledge of our products and services is always up-to-date.
- You always strive for the best service and do not just want to answer the question, but want to exceed expectations. You actively contribute to an ever better service
- You do not only provide information, but also promote our postal, banking and insurance products and services. If necessary, you refer a customer to a customer advisor.

Our offer

- At bpost you make the difference by being a good listener and having a customer-first mindset.
- In a dynamic working environment like our call center, your drive and desire to do more for your customers every day are key.
- Your daily efforts are rewarded with much more than a competitive salary package, including numerous fringe benefits.
- Are you interested in concrete career opportunities and stimulating trainings? This is the job for you.

- A full time gross monthly salary of **€2.300,39** and many fringe benefits:
 - Lunch vouchers: **€ 8 nett/day**
 - A one time product knowledge allowance of **€275,96 gross**
 - travel allowance for your journey to work
- A job in your own area: no traffic jams for you!
- A temporary contract

Profile

- You are looking for a temporary new challenge where you can show and develop you talents
- You are customer-friendly and helpful
- You have a commercial mindset
- The many social contacts give you energy
- You are looking for a varied and multi-faced job

- On top of that

- You have a High School diploma
- You can reach the postal office with your own or public transport
- You are open to work in different postal offices in your area